



PARTNERS FOR PERFORMANCE BOARD MEETING

Friday, September 9, 2022 at 9:30 AM
Hybrid Meeting: Via Microsoft Teams and In-Person at
Economic Progress Alliance of Crawford County
William J Douglass Jr. Co. Conference Center
746 Bessemer Street, Meadville, PA, 16335

ATTENDANCE: Commissioner Wayne Brosius, Clarion County; Commissioner Eric Henry, Crawford County; Commissioner Robert Snyder, Forest County; Commissioner Chip Abramovic, Venango County; Commissioner Tricia Durbin, Warren County

ABSENT: County Executive Alternate Charlie Bayle, Erie County

BOARD STAFF: Lisa Miller, Deb O'Neil, Susan Richmond, Julie Price, Carrie Symes, Nichole Kellar

VISITORS:

Diona Brick, Fiscal Agent; Attorney Joe Keebler; Jack Hewitt, WDB Member/OVR; Juanice Vega, WDB Member, Michael Ferrito

WELCOME/ROLL CALL/VISITOR RECOGNITION/PUBLIC COMMENT

Commissioner Henry called the meeting to order at 9:40 a.m. Roll call was taken. It was noted that there was a quorum. No public comment was received.

APPROVAL OF JULY 8, 2022 MEETING MINUTES

The minutes for the July 8, 2022 Partners for Performance board meeting were presented for approval.

MOTION

It was **moved** by Commissioner Abramovic and **seconded** by Commissioner Brosius to approve the minutes for the July 8, 2022 meeting as presented. All were in favor. **Motion passed and carried.**

REVIEW OF PREVIOUS ACTION ITEMS

The previous action items of HR Attorney for PFP and the Assistant Director position are all agenda items for the meeting and will be addressed individually as part of the meeting agenda.

Severance Package: Tabled until a PFP Solicitor is hired.

ASSISTANT DIRECTOR POSITION

Lisa Miller noted that the assistant director job is still posted, and interviews have begun. She noted that there is one internal staff and one external candidate that has applied for the position. If no viable candidates are identified, she will look at alternative options for restructuring job descriptions.

PFP HR LEGAL COUNSEL

Lisa Miller noted that the CLEOs have recently used the Cafardi, Ferguson, Wyrick, Weis and Gabriel Law Firm and that two of the attorneys from that practice have transitioned from that firm to start their own firm and could be viable candidates as a PFP solicitor. If approved, a new agreement would need to be signed with the new practice, Gabriel Fera. It was the general consensus of the CLEOs to move forward with signing the new

agreement. Commissioner Henry has the paperwork to sign and move forward with obtaining Gabriel Fera as the PFP solicitor.

SIMPLE IRA CONTRIBUTIONS

Lisa Miller reported that annually the PFP board must confirm the employer match on the SIMPLE IRA accounts for the staff members. The match cannot exceed 3%. Currently, the employer match is at 3%.

MOTION

It was **moved** by Commissioner Brosius and **seconded** by Commissioner Snyder to approve the SIMPLE IRA employer contribution at 3%. All were in favor. There were no abstentions. **Motion passed and carried.**

OTHER BUSINESS

None at this time.

ADJOURNMENT

MOTION

It was **moved** by Commissioner Snyder and **seconded** by Commissioner Brosius to adjourn the meeting. All were in favor. **Motion passed and carried.**

The meeting adjourned at 9:45 am.

Meeting Advertised in The Derrick June 1, 2022		
Minutes Submitted	Nichole Kellar	11/18/2022
Minutes Approved	Partners for Performance Board	11/18/2022
Minutes Posted		